Code Of Practice For Cultural Collections Management

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culture archives archive documents libraries library and information science museums museum services exhibitions management records management information operations access conservation

this landmark publication is the first to draw together all aspects of museum collections management in one handbook it is designed for anyone with responsibility for a cultural collection and covers everything a collections manager needs to know it describes professional practice in managing cultural objects and works of art whatever the size and nature of the collection the book includes essential information on legal aspects of collections ethical issues such as due diligence and immunity from seizure up to date concerns such as sustainability crossing borders and financial constraints loans acquisitions inventory and movement the book describes all collections management procedures in a simple step by step process and is clear and easy to use with all procedures based on international museum practice examples of real forms policies and documents drawn from major museums are included throughout the text and act as guides for any transaction readership packed full of practical information advice and good practice this will be essential reading for all museum

professionals curators of private collections and museum studies students

an invaluable and practical introduction bringing together leading recent papers emphasising some of the major issues affecting collections management

this book addresses the issue of valuing objects in cultural collections ranging from high value to low or no value and featuring a range of collections including fine art archives science and photography practical advice is given on how to assign values and best practice examples are drawn from museums libraries and archives the subject of valuation has always been challenging for museums and public collections and is becoming more urgent as monetary values of many items continue to break records there is an increase in lending with more loans requiring a value for insurance cultural collections and exhibitions are expanding to all corners of the world while at the same time lenders are becoming more risk averse valuing your collection will address the issues and offer some solutions content covered includes questions of valuing public and private cultural collectionsassigning values to individual objects or an entire collectionlegal and ethical considerationsdiscussion of authentication and attributionthe insurance business and valuationguides to valuing different types of collectionsa range of case studies showing valuation across multiple sectorssample templates with criteria for valuing different objects this book will be useful for curators of cultural collections professionals in museums libraries and archives cultural heritage students private collectors those involved with art insurance art business and anyone requiring practical guidance on valuation

economic constraints curriculum changes growing student numbers and the information explosion resulting from technological developments have put a higher priority on the successful management of increasingly diverse library collections this new edition of collection management in academic libraries written by senior university librarians and expert commentators from both the uk and north america provides an enlightening overview of collection management policy and practice in academic libraries today though recognizing the continuing importance of traditional printed holdings the book highlights the central role now played in academic libraries by electronic information it explores possible scenarios for the future and discusses the management of access to remote sources of information and issues relating to infrastructure support new chapters are included on the management of electronic information learning support document delivery strategies preservation and disaster planning and collection management for the twenty first century the chapters on organization of collection management finance and budgeting performance measurement serials management stock retention and relegation have been revised in the light of recent changes in collection priorities and user demand collection management in academic libraries is chiefly aimed at library managers and students of library and information science those responsible for acquisitions reader services and serials management will also find that lessons from the experience and research described in the book will help to equip them better for the challenges in their own institutions

a collections management policy should identify what the museum will collect how objects will be acquired how the museum will document and care for the collection who will collect how loans will be handled and how decisions will be made about objects that are not suitable for the collection this document presents guidelines for writing a collections management policy and provides an example of such a policy

the purpose of this study is to investigate the ways in which museum administrators and collections managers address and implement current restitution practices when dealing with issues of cultural heritage and repatriation the objective of this thesis was developed in order to further research how various museums have trained their collections management staff to

address issues of restitution and cultural heritage policy and how such practices affect the legal curatorial and general institutional approaches that museum take when met with such issues four museums of various size and specialty were selected based on their past and current involvement with addressing and implementing restitution practices interviews were conducted over the phone and in person with one or two staff members from each museum the findings were comprised as comparative case studies for each institution my core findings of research show that collections managers and other museum staff believe that there are numerous ways to go about addressing issues of restitution and cultural heritage similarities in this practice come from a commitment to thorough research on all objects within their respective collections open communication with museum audiences and internal collaboration the results also reveal that the museum field still has to work on allocating financial and legal resources for all cultural institutions regardless of size so that all collections can be researched displayed and occasionally restituted at the same level as one another i suggest that museums with the means and resources to conduct and implement current restitution practices to their full ability should strive to assist other institutions that do not have the proper resources and manpower needed to address such issues in a timely and legal matter so that all collections and cultural groups involved in restitution issues are able to work together to provide transparency and viable outcomes for all parties involved

this two part text opens with an argument few collections practitioners would contest regular inventories are central to meaningful sustainable and ethical collections preservation and access but vanderwarf and romanowski argue that in practice some 25 years working with diverse collections between them inventories are uncommon instead of functioning as a commonplace feature of collections care they tend to be evoked as a last resort when a museum has lost control of its collection part i offers a flexible project management framework that illustrates strategies for reining in control of collections now from identifying objectives that best serve the collection in question to securing stakeholder support and planning time and resources part i eliminates some guesswork around what may be an unprecedented and intensive project to maintain the benefits of a project style inventory the authors then encourage practitioners to embrace inventory as an ongoing evolving collections care function that reflects changing professional values and expectations from the communities museums serve by centering computerized databases barcoding and digital collections the authors further acknowledge these technologies as permanent evolving features of collections and inventory practice that merit increased resourcing part ii gives voice to practitioners around the world through case studies that affirm the vital role of inventories in regaining control of collections some of these inventories occurred during the course of everyday work while others were responses to natural disasters and armed conflict still others may be seen as expressions of social justice as much as the authors offer a guide to performing inventories thereby filling a longstanding gap in the literature they invite cultural heritage institutions to rethink how the stories held in collections can be better told and preserved through enhanced inventory practice the book will benefit seasoned museum collections practitioners as well as those who lack access to formal museology education and training the book targets stewards of cultural heritage and material culture collections with varying resources

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